

**THE COPLAND FOUNDATION**  
**Acquisition Assistance Grant Program**  
Application Form

**Date:**

**1. Purchaser's details:**

a) Name of Institution:

b) Are you a recipient institution under the Commonwealth Government's Cultural Gifts Program or an endorsed Deductible Gift Recipient (DGR)?

c) Is your organization open to the public? If "yes" then please indicate opening times.

e) Please attach your last audited financial statement

**2. Organizational Background (in no more than fifty words)**

a) Contact person (include contact details)

b) Curator responsible for the acquisition

c) Professional qualifications

### **3. Object details**

a) Description

b) Dimensions

c) Provenance

d) Condition report (please attach)

A good quality digital image must be supplied. Images may be inserted in the application, and the whole sent as a pdf file.

e) Name of Vendor

f) Does this acquisition involve a Related Party? If so, has the acquisition been approved by your organization's board? Please attach minutes of the relevant meeting and details as to why this acquisition is justified.

g) Expected sale price (if auction house: sale, lot no., estimate; if other commercial outlet: stock number):

The Copland Foundation Trustees reserves the right to request the applicant to provide a written valuation from an approved valuer under the Cultural Gifts Program if required.

**4. Significance of object:**

**5. Relevance to the museum/institution's collection:**

**6. Amount required from The Copland Foundation:**

Please note GST component. All grants will be paid exclusive of GST.

**7. Deadline for decision to support acquisition:**

**PLEASE ATTACH ANY ADDITIONAL INFORMATION IF NOT ENOUGH SPACE IS PROVIDED.**

**If you have any queries please email: [copland.foundation@gmail.com](mailto:copland.foundation@gmail.com)**